

**“Approved”**

at the meeting of Academic Council  
of Higher State Educational Establishment of Ukraine  
“Ukrainian Medical Stomatological Academy”

as of 12 November 2014

Protocol №3

Rector of Higher State Educational Establishment of Ukraine  
“Ukrainian Medical Stomatological Academy”

Professor \_\_\_\_\_ V. M. Zhdan

## **RULES OF ADMISSION**

**to Higher State Educational Establishment of Ukraine  
"Ukrainian Medical Stomatological Academy", 2015.**

**Poltava-2014**

**RULES OF ADMISSION**  
**to Higher State Educational Establishment of Ukraine**  
**«Ukrainian Medical Stomatological Academy», 2015**

Realization of educational activities at Higher State Educational Establishment of Ukraine «Ukrainian Medical Stomatological Academy» is carried out under the license of Ministry of Education and Science of Ukraine (series AE № 458455 as of 24.06.2014) and the license for provision of educational services related to obtaining complete general secondary education (series AB № 613976 as of 07.05.2013).

The enrolment rules have been developed by the Admission Committee at Higher State Educational Establishment of Ukraine «Ukrainian Medical Stomatological Academy» (hereinafter – the Admission Committee) in accordance with the Conditions of admission to higher educational institutions of Ukraine in 2015, approved by the Ministry of Education and Science of Ukraine as of 15 October 2014 № 1172 and registered in Ministry of Justice of Ukraine on 4 November 2014 № 1390/26167.

**I. General Provisions**

1. Higher State Educational Establishment of Ukraine «Ukrainian Medical Stomatological Academy» announces admission to training specialists with higher education by qualification levels and specialties according to licenses within the licensed extent, including medical colleges, which is in the structure of Higher State Educational Establishment of Ukraine «Ukrainian Medical Stomatological Academy» (see Annex 1).

2. Financing of training in higher education is performed:

at the expense of state and local budgets – by state order;

at the expense of preferential long-term loans;

by vouchers;

at the expense of individuals and legal entities.

3. Citizens of Ukraine have the right to obtain free higher education at state and municipal higher educational institutions on a competitive basis according to the standards of higher education, if a citizen is going to obtain the degree of higher education funded with the state or local budget for the first time. Citizens of Ukraine have the right to obtain free higher education in second specialty at governmental and public universities if they have lost the ability to perform official duties according to their previous qualifications due to the state of health which is confirmed by the conclusions of medical expert commissions and in other cases provided by law. Citizens of Ukraine residing in the temporarily occupied territory

or have moved out of it, have the right to receive or continue obtaining certain educational level in other regions of Ukraine through the state budget with the provision of places in hostels for the period of training.

4. Foreigners and stateless persons permanently residing in Ukraine, persons who have been granted refugee status in Ukraine, persons in need of additional or temporary protection and persons granted the status of foreign Ukrainian and who reside in Ukraine on legal grounds have the right to higher education as citizens of Ukraine. Higher education for this category of persons at the expense of the state Budget is provided within the quotas determined by the Cabinet of Ministers of Ukraine. Other foreigners and stateless persons can pursue higher education at the expense of physical (legal) persons, unless otherwise provided by international treaties of Ukraine approved as obligatory by the Verkhovna Rada of Ukraine, laws or agreements between higher educational institutions on international academic mobility. All persons who obtain higher education at universities have equal rights and obligations.

5. Admission to Higher State Educational Establishment of Ukraine «Ukrainian Medical Stomatological Academy» for all educational and qualification levels is performed on a competitive basis regardless of funding source.

6. Applicants who require dormitory allocation during the admission are granted 100 beds. All interested applicants are provided with dormitory rooms. Applicants are housed in triple and quadruple rooms. Terms of housing entrants and students at the dormitory are approved by higher educational establishment's agenda.

## **II. The organization of admission to Higher State Educational Establishment of Ukraine «Ukrainian Medical Stomatological Academy»**

1. Organization of admitting students to Higher State Educational Establishment of Ukraine «Ukrainian Medical Stomatological Academy» is carried out by the Admissions Committee, the composition of which is approved by order of the Rector, who chairs the Committee. The Admission Committee acts in compliance with the Regulations on the Admission Committee of Higher State Educational Establishment of Ukraine «Ukrainian Medical Stomatological Academy», approved by the Rector.

2. Rector of Higher State Educational Establishment of Ukraine «Ukrainian Medical Stomatological Academy» provides the compliance with the law of Ukraine, including the Terms of admission, Rules of admission, as well as openness and transparency of the Admission Committee functioning.

3. The decision of the Admissions Committee, adopted within its competence, is the basis for the order of the Rector of Higher State Educational Establishment of Ukraine «Ukrainian Medical Stomatological Academy».

4. The decision of the Admission Committee regarding distribution of state order within the licensed extent should be taken not later than three days after announcing the public order to higher educational institution.

5. All issues related to admission to Higher State Educational Establishment of Ukraine «Ukrainian Medical Stomatological Academy» are settled by the Admission Committee at its meetings. The decisions of the Admission Committee are published on the notice boards of the Admission Committee and official website of the Academy usually on the date of their adoption, and not later than a day after their adoption.

### **III. Requirements for applicants' education level**

1. Training for the educational qualification of Junior Specialist with simultaneous obtaining of complete general secondary education at full-time study is undertaken by persons with basic general secondary education. In training for the educational qualification of Junior Specialist persons with complete general secondary education are enrolled.

2. Higher educational institutions have the right to admit persons to the second year of study (with normative period of training) for training in the educational qualification of Junior Specialist on the ground of basic general secondary education, for the vacancies of persons who have obtained secondary education and submit the certificates of external independent evaluation to participate in the competition.

3. Training for the educational qualification of Specialist is undertaken by persons with complete general secondary education according to the results of external independent evaluation of knowledge and skills of applicants and the average points of the certificate of complete secondary education.

4. Higher State Educational Establishment of Ukraine «Ukrainian Medical Stomatological Academy» admits persons who have received education and qualification level of Junior Specialist in «General Medicine» (5.12010101) and «Nursing» (5.12010102) to the second year of study for obtaining educational qualification of Specialist in «General Medicine» (7.12010001) (with normative period of training for vacant positions) and persons who have received educational qualification of Junior Specialist in «Prosthetic Dentistry» (5.12010106) and «Dental Work» (5.12010104) – for specialty «Dentistry» (7.12010005) (with normative period of training for vacant positions), provided the availability of places. Number of places in specialties «General Medicine» (7.12010001) and

«Dentistry» (7.12010005) for this category of admission will be determined before the admission of documents for enrolment.

The admission on the basis of educational qualification of Junior Specialist to the second year is performed on the basis of results of entrance professional tests.

#### **IV. Timeline of admission of applications and documents, entrance examinations, competitive selection and enrolment**

1. The work procedure of Admission Committee (days of week and hours):

Days of week	Working hours*
Monday	9.00 am – 5.00 pm
Tuesday	9.00 am – 5.00 pm
Wednesday	9.00 am – 5.00 pm
Thursday	9.00 am – 5.00 pm
Friday	9.00 am – 4.30 pm
Saturday	9.00 am – 1.00 pm
Sunday	Day off

\* 24 July, 5, 7 August: 9.00 am – 6.00 pm

Dinner break: 1.00 pm – 2.00 pm

2. Acceptance of applications and documents, entrance exams, interviews, competitive selection and enrolment of applicants on the basis of complete secondary education are conducted according to the following schedule:

<b>The stages of the admission campaign</b>	<b>Full-time education</b>	<b>Part-time education</b>
Start of receiving applications and documents	10 July 2015	10 July 2015
Deadline for applications and documents from persons eligible for the entrance tests and interview	6.00 pm 24 July 2015	6.00 pm 24 July 2015
Deadline for applications and documents from persons who do not take entrance examinations	12.00 noon 01 August 2015	12.00 noon 01 August 2015
Timeline of entrance tests	25 July – 01 August 2015	25 July – 01 August 2015
Timeline of publication of rating list of applicants	No later than 12.00 noon on 02 August 2015, this ends on 05 August at 6.00 pm. An updated list	02 August 2015

	recommended for enrolment is published not later than 12.00 noon on 07 August.	
Timeline of enrolment of applicants	by state order – no later than 12.00 noon, 08 August 2015; at the expense of individuals and legal entities – after admission to places of public order of appropriate specialty – not later than 14 August 2015	No later than in 15 days after completion of admitting applications and documents

3. Admission of applications and documents for professional entrance tests conducted by Higher State Educational Establishment of Ukraine «Ukrainian Medical Stomatological Academy», competitive selection and admission to study at the second course in «General Medicine» (7.12010001) (with normative period of training for vacant positions) for persons who received education and qualification level of Junior Specialist in «General Medicine» (5.12010101) and «Nursing» (5.12010102) and in specialty «Dentistry» (7.12010005) (with normative period of training for vacant positions) for persons who received educational qualification of Junior Specialist in «Prosthetic Dentistry» (5.12010106) and «Dental Work» (5.12010104), provided the availability of places, are conducted according to the following schedule:

<b>The stages of the admission campaign</b>	<b>Full-time education</b>
Start of receiving applications and documents	10 July 2015
Deadline for applications and documents from persons eligible for the entrance tests	6.00 pm, on 24 July 2015
Timeline of entrance tests	25 July – 01 August 2015
Timeline of publication of rating list of applicants	02 August 2015
Timeline of enrolment of applicants	at the expense of individuals and legal entities – no later than 14 August 2015

## **XVIII. Features of reception and training of foreign and stateless citizens at Higher State Educational Establishment of Ukraine «Ukrainian Medical Stomatological Academy»**

1. Training of foreigners and stateless persons in accordance with Laws of Ukraine «On Legal Status of Foreigners and Stateless Persons», «On Foreign Ukrainians», Decrees of the President of Ukraine as of 25 March 1994 № 112 «On measures to develop economic cooperation of regions of Ukraine with adjacent border regions of Russian Federation» and as of 3 June 1994 № 271 «On measures for development of Ukrainian economic cooperation areas with neighbouring areas of Republic of Belarus, administrative and territorial units of Republic of Moldova», Resolutions of the Cabinet of Ministers of Ukraine as of 26 February 1993 № 136 «On training of foreign citizens in Ukraine», as of 11 September 2013 № 684 «Some issues of teaching foreigners and stateless citizenship», Order of the Ministry of Education and Science of Ukraine as of 1 November 2013 № 1541 «Some issues of the organization of recruitment and training (internship) of foreigners and stateless persons», registered with the Ministry of Justice Ukraine on 25 November 2013 № 2004/24536. Foreigners who have state grants by international agreements, national programs and other international obligations of Ukraine are admitted for training on the basis of directions of the Ministry of Education and Science of Ukraine within volume of orders.

2. Foreign Ukrainians, who have training referral from Ukrainian national and cultural societies, during entrance to higher educational institutions of Ukraine have the same rights to education as citizens of Ukraine, with the exceptions established by the Constitution of Ukraine and laws of Ukraine or international agreements, approved as obligatory by the Verkhovna Rada of Ukraine.

3. Foreigners and stateless persons permanently residing in Ukraine, persons who have been granted refugee status in Ukraine, persons in need of additional or temporary protection and persons granted the status of foreign Ukrainian and who reside in Ukraine on legal grounds have the right to higher education as citizens of Ukraine. Higher education for this category of persons at the expense of the state Budget is provided within the quotas determined by the Cabinet of Ministers of Ukraine. Other foreigners and stateless persons can pursue higher education at the expense of physical (legal) persons, unless otherwise provided by international treaties of Ukraine approved as obligatory by the Verkhovna Rada of Ukraine, laws or agreements between higher educational institutions on international academic mobility.

4. Foreigners who have received secondary education at foreign schools with the Ukrainian language, and foreign Ukrainians, whose status is confirmed by the identity card of a foreign Ukrainian are enrolled at higher educational

establishments of Ukraine within set quotas by interview in subjects stipulated by the Rules of admission, by recommendations from diplomatic missions of Ukraine abroad and Ukrainian national and cultural associations (if any).

5. Foreign citizens submit to Higher State Educational Establishment of Ukraine «Ukrainian Medical Stomatological Academy» such Documents:

- a) the application form;
- b) a copy of document confirming education with transcript of academic records (obtained grades);
- c) medical health certificate, certified by the official health authority of the country from which the foreigner arrived, issued not later than two months before departure to study in Ukraine;
- d) an insurance policy for emergency medical care (except for foreigners who come from countries with which agreements on free emergency medical care have been signed);
- e) a copy of birth certificate;
- f) 6 photographs sized 60x40 mm;
- g) return ticket with an open date of returning home for up to one year.

The documents, referred to in subparagraphs «b», «c», «d», should be confirmed in accordance with the legislation of the country of issue and legalized, unless otherwise provided by international treaties of Ukraine.

6. When entering the specialties «Dentistry» (7.12010005), «Medicine» (7.12010001), «Nursing» and «Prosthetic dentistry» (5.12010102) at Higher State Educational Establishment of Ukraine «Ukrainian Medical Stomatological Academy», foreign citizens are interviewed in the Ukrainian (Russian, English) language and biology. The schedule of interviewing foreign applicants is developed and approved no later than three months before the admission of documents.

7. Foreigners who come to study to obtain specific educational qualification shall be enrolled to higher educational institutions of Ukraine no later than 15 November of the admission year on the basis of orders which are verified in a single database.

8. The time schedule of the interview and admission of foreigners and stateless citizens who arrived to study and enter higher educational establishments under the quotas of Ministry of Education and Science of Ukraine, or enter under the agreements concluded by higher educational institutions with individuals and entities is determined by the admission committee.

9. A person recognized as a refugee or a person in need of additional protection has equal rights to higher education as citizens of Ukraine.



**XIX. Enrolment in Higher State Educational Establishment of Ukraine «Ukrainian Medical Stomatological Academy» at vacant positions in the first days of study and retention of applicants' examination papers**

1. Persons who have not started their studies without valid reasons during 10 days of their commencement are sent down from Higher State Educational Establishment of Ukraine «Ukrainian Medical Stomatological Academy», as stated in a relevant order, which is verified in a single database. Admission to the positions of students who have been sent down is performed during the next five working days subject to the provisions and requirements of paragraphs 2, 3 of Section XVII hereof. The admission orders are formed and verified in a single database before 6 pm on 17 September of the admission year.

2. The entrance examination papers, professional tests, interview data sheets of applicants who have not been admitted for study are retained for one year, and then destroyed, whereof a certificate of disposition is documented. If such applicants are recommended for enrolment to another educational establishment by current results of entrance examinations, their examination papers are sent to this higher educational institution upon request.

**The list of educational qualifications and specialties available for admission, licensed extent and normative periods of training at Higher State Educational Establishment of Ukraine "Ukrainian Medical Stomatological Academy"  
Foreign Citizens**

**Master**

Areas of expertise		Specialties		Licensed extent of training			Normative periods of training			Cost per 1 year of training, hryvnias*		
Code	Name	Code	Name	Full-time education	Evening tuition	Part-time education	Full-time education	Evening tuition	Part-time education	Full-time education	Evening tuition	Part-time education
1201	Medicine	8.12010001	General Medicine	10	0	0	1 year and 6 months; 2 years; 3 years			77225.00; 77225.00; 77225.00		
1201	Medicine	8.12010005	Dentistry	10	0	0	2 years			77225.00		

**Junior Specialist**

Areas of expertise		Specialties		Licensed extent of training			Normative periods of training			Cost per 1 year of training, hryvnias*		
Code	Name	Code	Name	Full-time education	Evening tuition	Part-time education	Full-time education	Evening tuition	Part-time education	Full-time education	Evening tuition	Part-time education
<b>Medical College of Higher State Educational Establishment of Ukraine "Ukrainian Medical Stomatological Academy"</b>												
1201	Medicine	5.12010102	Nursing	30	0	0	3 years			48106.00		
1201	Medicine	5.12010106	Prosthetic Dentistry	50	0	0	2 years			59374.00		

**Specialist**

Areas of expertise		Specialties		Licensed extent of training			Normative periods of training			Cost per 1 year of training, hryvnias*		
Code	Name	Code	Name	Full-time education	Evening tuition	Part-time education	Full-time education	Evening tuition	Part-time education	Full-time education	Evening tuition	Part-time education
<b>The Faculty for Foreign Students Training</b>												
1201	Medicine	7.12010001	General Medicine	150	0	0	6 years			72871.00		
1201	Medicine	7.12010005	Dentistry	150	0	0	5 years			80197.00		

**Notes:**

\* Data based on the results of admission in 2014.